

**THE VIRGINIA BOARD OF PSYCHOLOGY
MINUTES
February 23, 2016**

The Virginia Board of Psychology ("Board") meeting convened at 10:11 a.m. on February 23, 2016 at the Department of Health Professions, 9960 Mayland Drive, Richmond, Virginia. Herbert Stewart, Ph.D., Chair, called the meeting to order.

BOARD MEMBERS PRESENT: Giordana Altin de Popiolek, Psy.D.
Deja Lee
Russell Leonard, Ph.D.
Barbara Peery, Ph.D.
Thomas Ryan, Ph.D.
Herbert Stewart, Ph.D., Chair
Susan Wallace, Ph.D.
James Werth, Jr., Ph.D., ABPP

BOARD MEMBERS ABSENT: William Hathaway, Ph.D.

DHP STAFF PRESENT: Elizabeth Carter, Director–Workforce Healthcare Data Center
Sarah Georgen, Licensing Manager
Jaime Hoyle, Executive Director
Jennifer Lang, Deputy Executive Director
Charlotte Lenart, Licensing Specialist
Elaine Yeatts, Senior Policy Analyst

BOARD COUNSEL: James Rutkowski, Assistant Attorney General

MISSION STATEMENT:

Dr. Stewart read the mission statement of the Department of Health Professions, which also is the mission statement of the Board.

WELCOME NEW BOARD MEMBERS:

Dr. Stewart welcomed Dr. Susan Wallace and Deja Lee as new members to the Board of Psychology.

ESTABLISHMENT OF A QUORUM:

With eight members of the Board present, a quorum was established.

EMERGENCY EGRESS:

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Dr. Stewart announced the Emergency Egress procedures.

ADOPTIONS OF AGENDA:

The agenda was accepted as presented

PUBLIC COMMENT:

Jennifer Morgan, Psy.D, VPA/VACP liaison, updated the Board about the upcoming Clinical Psychology (VACP) Convention, which will be held April 20-22, 2016 in Newport News, VA and encouraged Board members and Board staff to attend.

Mi-Young Ryee, Ph.D. asked the Board to circulate information on the upcoming training provided by Children's National Healthy System on celiac disease and gluten-related conditions.

APPROVAL OF MINUTES:

Dr. Werth indicated that there were several grammatical errors in the November 10, 2015 minutes. After discussion, it was decided that the meeting minutes from November 10, 2015 meeting will be drafted again and will be considered for approval at the next Board meeting.

DIRECTOR'S REPORT:

Dr. Brown was unable to attend the Board meeting as he was currently attending General Assembly Meetings. Ms. Yeatts indicated that the Department of Health Professions has recommended 15 of the 89 bills that directly affect the agency.

REGULATORY/LEGISLATIVE UPDATE:

Ms Yeatts provide a handout and reviewed a report of bills presented to the General Assembly for 2016.

EXECUTIVE DIRECTOR'S REPORT:

Ms. Hoyle reported that the Behavioral Sciences Unit was currently short-staffed with Ms. Harris on extended leave. She introduced Ms. Georgen and Ms. Lenart, who are working with the Board until Ms. Harris' return. She stated that staff is working with her to improve and streamline the application process.

Ms. Hoyle informed the Board that the Association of State and Provincial Psychology Boards ("ASPPB") conference will be held in May 2016 in Alaska. Ms. Hoyle reported that she has submitted travel requests for Dr. Stewart, Dr. Ryan, and Dr. Werth to attend this conference.

DISCIPLINE REPORT:

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Ms. Lang asked for volunteers for upcoming informal conferences to be held on April 26, 2016. Ms. Lang announced that she will be in contact with Board members for additional informal conference dates for May thru August. Ms. Lang reported there was an increase in the average days to close cases and a decrease in the number of cases closed within a year. She encouraged Board members to continue to review the cases they receive so that the matters can be resolved quickly and reiterated that Board staff cannot close cases without a Board member reviewing the case. Ms. Lang reported that the Board had 13 cases in investigation, 5 cases in compliance monitoring following a Board Order, one case was being prepared for an informal conference, and one possible summary suspension. Ms. Lang reported that there are 72 cases that need to be reviewed for probable cause. Dr. Ryan offered to stay after the Board meeting to review cases.

LICENSING MANAGER'S REPORT:

Ms. Georgen reported that as of the end of Quarter II for the 2016 Fiscal Year (October 1, 2015 – December 31, 2015), the Board of Psychology regulates 8,049 licensees, which included 3,167 Clinical Psychologists; 438 School Psychologists - Limited; 407 Sex Offender Treatment Providers; 99 School Psychologists; and 30 Applied Psychologists. An agency satisfaction survey is sent to applicants for feedback once licensed, and for the quarter ending December 31, 2015, the satisfaction rate for the Board of Psychology was 93.2% (80 new licenses were issued). To decrease the burden and to increase efficiency, Board Staff is working to restructure the applications for licensure by exam, licensure by endorsement, and registration of supervision. The process will eliminate unnecessary documentation that increases the processing time of applications.

REGULATORY/LEGISLATIVE REPORT

In Dr. Hathaway's absence, Dr. Stewart requested the Board members to schedule a Regulatory/Legislative Committee meeting for the near future and asked for there to be collaboration with the Board of Counseling regarding the term "psychological assessments." Dr. Stewart requested Dr. Ryan address the Board's concerns with the Virginia Board of Counseling. Ms. Hoyle stated that she would work as a liaison between the Boards on this issue.

Dr. Stewart also asked the Regulatory/Legislative Committee to review "telehealth" as it would apply to the Board and noted that the ASPPB had information on this subject for use by the Committee.

Dr. Stewart requested further that the Board members review the Standards of Practice of the Regulations Governing the Practice of Psychology to determine if additions or changes would be needed.

Dr. Stewart appointed Dr. Wallace as a new member to the Regulatory/Legislative Committee.

Ms. Yeatts reported that for the upcoming 2016 renewal period, a one-time fee reduction of renewal fees would occur. Ms. Yeatts reminded the Board that renewals paid from April 30, 2016 to June 30, 2016 will be reduced from \$140.00 to \$84.00 for Clinical, Applied, and School Psychologists; \$70.00 to \$42.00 for School Psychologists Limited; and \$75.00 to \$45.00 for Sex

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Offender Treatment Providers. She reminded the Board that any renewals paid after June 30, 2016 would be considered late and the renewal fee would revert back to the normal renewal fee. Dr. Stewart requested that Board staff create an email to be sent to all current and inactive licensees alerting them to this one time change, as well as posting this information on the Board of Psychology homepage.

NEW BUSINESS

Virginia Academy of Clinical Psychologists (“VACP”) Letter

Bruce Keeney, Sr., Executive Director and Legislative Counsel for the Virginia Academy of Clinical Psychologists (VACP) submitted a letter to bring to the Board’s attention VACP’s concerns about representations made by the Virginia Academy of School Psychologists (VASP) that their programs for continuing education credit may count for continuing education credit for clinical psychologists. VACP was concerned that some of the programs were not directly related to the scope of practice for clinical psychologists. After discussion, the Board agreed to take no official action but will have staff inform licensees that they need to be aware of what constitutes an appropriate continuing education course for their particular license. Ms. Yeatts suggested that this point be added to the email blast regarding the reduction of 2016 renewal fees.

Private Practice Closure Documentation

Karen Waters, Ph.D. contacted the Board regarding clarification about records retention following closure of a practice or death of a psychologist. The Board discussed the concern and determined that the Code of Virginia § 54.1-2405 addressed records retention with respect to relocation of a practice. Dr. Werth suggested that the Regulatory/Legislative Committee review this issue to determine if language should be added to the Regulations to address records retention as it relates to closing a practice in the event of a death.

DMAS Presentation

Brian Campbell, Senior Policy Analyst, Behavioral Health Integrated Care & Behavioral Services from DMAS presented to the Board on the Magellan Behavioral Service Administrator Contract, the Governor’s Access Plan and Community Mental Health Rehabilitative Services changes. He described some current and pending projects for which they would like input from the Board, including having stakeholders help DMAS better define what services are allowed by licensed versus unlicensed staff members. Ms. Hoyle stated that she will work DMAS to get a plan of action regarding a workforce team.

Virginia’s Licensed Clinical Psychologist Workforce: 2015

Dr. Elizabeth Carter presented the Healthcare Workforce Data Center report, which was developed from responses to the 2015 online renewal. The report provided baseline information on the working population of Licensed Clinical Psychologist (LCP), including Profession Reports, Virginia CareForce Snapshots, Regional CareForce Snapshots, Student Choice, and

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Virginia Health Workforce Briefs.

NEXT BOARD MEETING:


The Board is scheduled to meet again on May 16, 2016.

ADJOURNMENT


The Board meeting was adjourned at 1:31 p.m.

The minutes were approved during the September 30, 2016 meeting, as written.

Herbert Stuart, Ph.D., Chair

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Jaime Hoyle, Executive Director

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